

REGISTRATION TERMS & CONDITIONS

1. Early registration fees are applicable only to those delegates who book and pay prior to 26 February 2016. Should we not receive your payment or proof thereof by 26 February 2016, you will automatically be invoiced for the regular registration fee.
2. Regular registration fees are applicable only to those delegates who book and pay prior to 24 July 2016. Should we not receive your payment or proof thereof by 24 July 2016, you will be invoiced for the on-site registration fee.
3. All cancellations and refund requests must be submitted in writing to the Conference Secretariat. No cancellations will be accepted after the 26 February 2016. All cancellations received after this period will be subjected to review by the Conference Secretariat. Replacement registrations are welcome prior to the Conference.
4. Onsite replacement of ID tags will be charged R150.00 (Including vat).

SCHOLARSHIPS TERMS & CONDITIONS

1. Please note if you register as a delegate and apply for a scholarship simultaneously, your scholarship application will automatically be disqualified.
2. A scholarship recipient who confirmed acceptance of the scholarship and do not attend the conference will be liable to pay the regular registration fee of R 5 000.00 (including VAT). An invoice will be issued and sent to that effect.
3. A scholarship registration is not transferable.
4. A fee waiver scholarship is a complimentary registration to attend the Conference. Kindly note that travel, accommodation, flights, parking, meals, visa cost and other incidentals will be for the participants own account.

MEDIA TERMS & CONDITIONS

1. A Media registration/submission is required with documentation to be submitted when registering as Media.
 2. Successful Media Applicants are required to bring a confirmation letter issued by the Conference Secretariat and a proof of identification on-site in order to receive an ID badge and a conference pack.
- For further information, please visit the Conference website or alternatively please contact the Conference Secretariat.

CURRENCY ON SITE

Please note that only South African Rands (ZAR) will be accepted on-site. Payment in any other currency will not be accepted.

MEALS

Meals and refreshments will be available during the Conference. Should you have a dietary requirement, please select your dietary preference on the registration application.

PARKING

Parking will be available at Birchwood Hotel.

DISCLAIMER

In the event that any services become unavailable for any reason, the Conference Secretariat, its appointed agents and other sub-contractors will make every effort to supply alternatives of equal standard and value but no responsibility can be accepted for failure to provide the specific services.

The Conference Secretariat, any member and/or members of its committee and its appointed agents or either subcontractors, act on the basis that they attend to the arrangements of the Conference for the convenience of the participants. They perform all tasks on condition that the Conference Secretariat any member or members of its committee and appointed agents or subcontractors, cannot be held responsible for any loss, damage or inconvenience (however arising) experienced by the delegates of the Conference. Speakers' comments during the conference are in no way binding on the Conference Organisers.

CANCELLATION POLICY

Having accepted the terms and conditions, the applicant accepts responsibility for full payment of the registration fee without prejudice. All cancellations and refund requests must be submitted in writing to the Conference Secretariat. No cancellations will be accepted after the 26 February 2016. All cancellations received after this period will be subjected to review by the Conference Secretariat. Alternate/replacement registrations are welcome. There is no charge for substitutions prior to the conference, but the request must be submitted in writing, accompanied by written permission from the original registrant. On-site name changes can be made at a cost of R150.00 per person. An original letter on a letterhead from the person being replaced must be submitted together with a new registration form.

CANCELLATION OF THE CONFERENCE

In the event that the Conference cannot be held or is postponed due to events beyond the control of the Conference Secretariat (force majeure) or due to events which are not attributable to wrongful intent or gross negligence of the Conference Secretariat, the Conference Secretariat cannot be held liable by delegates for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, financial losses, etc. Under these circumstances, the Conference Secretariat reserve the right to either retain the entire registration fee and to use it for future conference, or to reimburse the delegate after deducting costs already incurred for the organization of the conference and which could not be recovered from third parties.